



Summer Supported Employment 2010

Summer Employment Transitions strives to seek summer employment for local students with developmental and or vocational disabilities who wish to gain summer work experience. Participating students will receive the support of a job coach on the job.

Necessary Qualifications

- Age **16 to 29 years** old currently enrolled in a Sarnia area high school or CICE program at Lambton College with a developmental and or vocational disability
- Must have **own transportation** to and from work
- Commit to work varying hours as the job requires. **Commit to work the entire summer** when required to work by the employer.

The application package is attached. The following forms must be completed.

- Summer Employment Transition Application form
- Agreement with Employment Support Services
- Photo Release Form
- Authorization for disclosure of client information

Please return forms to the school or Community Living Sarnia Administration Office at 551 Exmouth St. Suite 105 on or before **May 12th, 2010**. ***Applications handed in after this date will not be accepted.***

If you have any questions regarding Summer Employment Transitions please contact Aleah Brandon Co-ordinator Employment Transitions at 332-0560. **If you require assistance filling out the application please call Aleah Brandon or contact by email**
abrandon@communitylivingsarnia.org

Summer Employment Transition Application Form

Confidential Information
***Required Fields**

Applicants Name * _____

Address* _____

Telephone #* _____

Date of Birth* _____

School Presently Attending* _____

Teacher* _____

Social Insurance # * _____

Health Card # * _____

Parent/ Guardian* _____

Telephone # Home # _____ Work # _____

Email Address * _____

Would you like to be contacted by staff via email Yes _____ No _____

Emergency Contact *
/ Relationship _____

Telephone # * _____

Present Abilities

Briefly describe the following to the best of your knowledge.

Reading Level: _____

Writing Level: _____

Check yes or no box for ability to perform these tasks

Task Performed	Yes	No	Comments
Count to 100			
Tell time			
Count Money (Change and Bills)			

List jobs applicant is interested in (in order of preference) IE- kitchen work, outdoor work, retail.

*Please note: the jobs or areas you list will not be guaranteed.

1. _____

2. _____

3. _____

Is there a medical reason the applicant can not work out doors? Yes / No

Comments: _____

List any interests and or skills the applicant has in order to secure a better job match. IE, jobs in the past, volunteering, Co-op etc.

Work Experience: (list the last 3 jobs or co-op's applicant has had)

Employer: _____ Title: _____

Duties: _____

Employer: _____ Title: _____

Duties: _____

Employer: _____ Title: _____

Duties: _____

Addition Comments regarding past placements:

Medical Information

Diagnosis: _____

Check yes or no box in regards to effects of disability:

Does the disability effect?	Yes	No	Comments
Ability to learn new tasks?			
Behavior conduct			
Emotional behavior			
Getting along with others?			
Listening skills?			

Additional Comments:

Allergies: _____

Seizures (type): _____ Frequency: _____

Normal Length of Time: _____

Procedures (treatment): _____

Medications:

Name of Drug: _____

When/How it is taken: _____

Equipment required (wheelchair, eye glasses, etc.): _____

Is there any condition which might cause an emergency during the duration of Summer Supported Employment? If yes, please give details and action to be taken.

Photo Release

I, _____
Name Applicant and or Guardian

Of, _____
Address

Herby agree that Community Living Sarnia-Lambton or any other persons acting on its behalf,
May use for educational or publicity purposes, any picture of myself or son or daughter.

Name

Signature of Participant

Signature of Guardian (if under 18yrs)

Date

Agreement with Employment Transition Services
Re: Summer Employment Transitions

Terms and Conditions of receiving possible placement in Summer Employment
Transitions:

1. Students must have reached legal working age of 16 years prior to the beginning of the summer and be under the age of 29 years.
2. Students must be currently enrolled in school and be returning in the fall; graduates may contact jobStart @ 332-4004 www.jobstartsarnia.com
3. Students must arrange **own transportation to and from work.**
4. Students must be able to **commit to dates** corresponding to SSE including
 - Orientation days
 - Job readiness training
 - Scheduled shifts with employerTime missed during work will be due to emergency situations or illness only
5. Students must be willing to **accept direction from the employer and the job coaches.**
6. Participants and parents must be willing to **accept job match decisions and hours** made by the Summer Co-ordinator and Employment Transition Co-ordinator.
7. Participants and Parents understand that any medication to be taken by the participant during the course of Summer Employment Transition is the sole responsibility of the participant.

Failure to meet these requirements may result in expulsion from Summer Employment Transition Service.

I HAVE READ THE ABOVE AND AGREE TO FOLLOW THE REQUIREMENTS.

Student

Date